



**Kotara South Football Club – Grading Appeal Process  
2019 - Rev 1**

# Table of Contents

<b>Part A</b>	<b>Introduction .....</b>	<b>1</b>
1	Purpose .....	1
<b>Part B</b>	<b>Grading Process Flow Chart.....</b>	<b>2</b>

## **PART A INTRODUCTION**

### **1 PURPOSE**

#### **1.1 Procedure**

The grading process of KSFC is conducted as defined in the Club's Grading Policy that is available to all parents and players on our Clubs website ([ksjfc.org](http://ksjfc.org)).

#### **1.2 Grading Panel**

The Grading Panel is generally made up of accredited and experienced coaches and / or senior players to conduct the grading process to the best of their ability. Whilst Graders conducting this process have coaching technical experience, as a community club they all volunteer their time for grading sessions. The Graders must be left to freely assess the ability of each player fairly and independently through a number of drills and techniques.

It is against the Club's code of conduct to try and influence the Graders or approach them during the grading process. It is also inappropriate to suggest that 'if your child is not placed in a particular team you will consider removing that child from the club'.

Should the outcome of the grading process not be to your satisfaction, you can appeal the decision via the KSFC Grading Appeal Process. That process is as follows:

- The Grading Appeal must be in writing and emailed to the Grading Manager ([grading@ksjfc.org](mailto:grading@ksjfc.org)) within 48 hours of grading.
- The appeal must include the following:
  - The Child/Players full name
  - Current playing age group
  - Date of grading
- The circumstances for the appeal and your preferred outcome.

Please do not phone the Grading Manager or other members of the Executive/Committee to discuss any grading grievances. The Club will reply in writing within 7 days detailing the decision of the appeal.

Once that decision has been made by the Executive/Committee, it is deemed final and no further correspondence on the matter will be entered into. At this point in time you have 2 options:

1. You can accept the final decision of the Club.
2. You can deregister the player from the Club and you will be offered a full refund of any associated registration fees already paid.

## PART B GRADING PROCESS FLOW CHART

