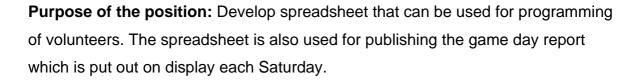
Job title: Miniroos Volunteer Spreadsheet Developer

Hours: 5-10 hours at beginning of season

Location: Home

Works closely with: Miniroos Game Day Coordinator,

Miniroos Game Leader Coordinator



Key responsibilities & duties

Duties of the role	Time spent	Competencies sought	Must have or optional (can be trained)
When Newcastle Football put out the draw develop up a spreadsheet that can be used to roster on volunteers from each team for set up, duty officers etc The spreadsheet is also used to publish the game day sheets which show what games are on and where they are playing	100%	Superior spreadsheet skills with good knowledge of how to set up pivot tables.	

