



Job title: Nesbitt Park Set up coordinator

Hours: 1.5 hours per week

Location: Saturday morning at Nesbitt

Works closely with: Well suited to have several coordinators

Purpose of the position: Coordinate the set-up of the Miniroos and main field at Nesbitt Park each Saturday morning. Provide guidance and support to the set-up volunteers.

Key responsibilities & duties

Duties of the role	Time spent	Competencies sought	Must have or optional (can be trained)
Open up the storeroom and pull out all relevant gear	5%	Need a key to the storeroom	
Provide guidance and support for set-up volunteers	85%	Good organisational skills and attention to detail Team orientated approach	
Undertake checks that set-up is complete	10%		